



Politecnico
di Bari



MINISTERO DELL'ISTRUZIONE DELL'UNIVERSITA' E DELLA RICERCA



Contamination
lab

**SELECTION CALL FOR ADMISSION TO
CONTAMINATION LAB "DIGILAB" OF POLITECNICO DI BARI
(CUP: D93J17000060001)
EDITION 2017-2018**

Art. 1

DigiLab: aims and external partners of Contamination Lab (CLab)

The DigiLab of Politecnico di Bari aims at promoting the entrepreneurial culture through the contamination of skills of young people and experts from various contexts, enriching the traditional education of university with original methods applied to the current needs of the contemporary world.

Particular attention is devoted to the digital economy and its applications in the field of business and the third sector, such as green economy, agri-food, industry, trade, health, public administration, tourism, entertainment, voluntary work, social assistance, research, etc.

Politecnico di Bari, within the project entitled "DigiLab", launches a call for selection of no. 40 (forty) individuals, to be admitted to an educational path aimed at the realisation of innovative projects for the development of the territory and economics. Politecnico di Bari, during the course, relies on the contribution of different local, national and international partners, including universities, businesses, Technological Districts and productive, non-profit associations, hospitals, public institutions, operators in the credit and finance, and incubators.

Art. 2

Requirements for participation

Candidates are admitted to the selection for the first edition of the DigiLab if they fulfil one of the following requirements by November 30th, 2017:

1. The candidate holds a Bachelor and/or a PhD degree;
2. The candidate is enrolled in a PhD program, in a postgraduate course, or in a Master program;
3. The candidate is enrolled in a graduate program (first or second level degree);
4. The candidate is a foreign student in an international mobility program.

The participation is reserved to candidates not older than 35 at the submission of the application.

The maximum number of available positions is 40 and, where possible, 25% of them will be assigned respecting gender and nationality diversity.

The ranking of merit will be elaborated taking into account the participation to the DigiLab of individuals endowed with natural, applied, human and social science expertise, in order to actually ensure interdisciplinary contamination.

Art. 3

Educational program

The educational offer is made up of four different phases that will be developed in six months:



Politecnico
di Bari



MINISTERO DELL'ISTRUZIONE DELL'UNIVERSITA' E DELLA RICERCA



Contamination
lab

- Creative contamination, in which participants learn methodologies and techniques to support the creativity;
- Digital contamination, in which participants will focus on the opportunities of the new digital technologies in the various socio-economic sectors;
- Territorial contamination, in which participants dynamically interact with the actors of the territory to create innovation opportunities;
- Innovation proposal, in which participants will be provided with the tools to develop their ideas and convert them into economic and social innovation projects. In this way participants can deal with stakeholders and seize opportunities for rewards such as internships, collaborations and funding.

Innovative teaching methodologies will be used in the different phases. The training activities will take place in the main premises of the DigiLab and in itinerant locations (other universities, institutions, firms, associations). In the last part of the course, participants, grouped in team and supported by a mentor and a coach, will develop an innovative project idea that will be presented and discussed, even in public events. Participation in the course is mandatory. The release of the final certificate is subject to a minimum rate of 75% of the planned hours as well as the participation to a final event for the presentation of the results of their activities. Absences are not allowed if not for justified reasons and if communicated in advance. At the end of course, the participating teams presenting request will be allowed to remain in the DigiLab for a maximum of six months further and will be supported in the dissemination of their projects to specialised operators, as well as in the participation in competitions at local, regional and national level.

Art. 4

Resources and benefits for participants

The DigiLab's main premises are located in the Campus Universitario "E. Quagliariello" (Via Orabona 4, Bari). Desks, open space structures, technological tools and instruments to develop ideas, and the DigiLab's physical and virtual resources will be available to participants.

Only participants admitted to the program are allowed to access the DigiLab's premises. Each participant will receive a personal badge to access the premises, to be returned at the end of the program, except in case further permission is accorded.

The expenses for participants' visits beyond the premises of the DigiLab, as well as for the available technological instruments, the education and coaching activities are covered by Politecnico di Bari, in accordance with the regulation and expenses limits defined by the MIUR.

The participation to the DigiLab is free of fees. The costs of the initiative are covered by Politecnico di Bari. The participants that will complete, with positive results, the whole program, will be assigned a maximum of 15 (fifteen) CFU (Crediti Formativi Universitari) and will receive a certificate.

Art. 5

Requirements for participation

Candidates for selection must submit an application for admission to the DigiLab using the online form available on the website digiLab.poliba.it. In particular, candidates must attach:



Politecnico
di Bari



MINISTERO DELL'ISTRUZIONE DELL'UNIVERSITA' E DELLA RICERCA



Contamination
lab

- their **Curriculum Vitae in European format**, describing their experiences connected to educational, working, and multidisciplinary (for example in the field of tourism, sport, arts, entertainment, social assistance, etc.) activities;
- a **Motivational Letter**, describing their own attitudes, motivations, and expectations from the participation to the Contamination Lab (CLab).

The following criteria of evaluation will be considered: the ability to work in team, participation in extra-curricular activities (e.g. associations, volunteers, representation), technical or creative specializations (e.g. coding and design), the recognized talents, passions and vocations, language skills and international experiences.

The Curriculum Vitae will be evaluated with a maximum score equal to 40/100, while the motivational letter will be evaluated with a maximum score of 30/100.

Candidates who have reached a minimum overall score of 42/100 will be admitted to an individual interview in which it may be assigned a maximum score of 30/100.

The date and the location of the individual interviews will be published on the website digilab.poliba.it. Non-attendance to the interview will be considered as a waiver to participate in the selection process.

Candidates are required to verify, timely and up to one day before the date set for the interview, the publication of any information on the above mentioned website.

Candidates who have achieved a minimum score of 60/100 points will be considered eligible.

The final ranking of merit will be published on the website digilab.poliba.it. The publication of the outcome of the selection has a value of notification to all effects.

The first 40 candidates in the ranking will be admitted to the DigiLab.

Art. 6

Admission application

The admission application should be completed and submitted online, using the form available on the website digilab.poliba.it, up to 23.59 (Italian time) of November 30th, 2017, unless extended. Every application submitted after the deadline will be excluded.

Art. 7

Evaluation committees

The Evaluation Committees will be nominated by Rector's decree and will be composed according to what is established by the laws in force.

Art. 8

Communications

The selection procedures will begin after the application submission deadline, as defined by art. 6.

The list of admitted participants will be published on the website digilab.poliba.it.



Politecnico
di Bari



MINISTERO DELL'ISTRUZIONE DELL'UNIVERSITA' E DELLA RICERCA



Contamination
lab

Further requests of clarification may be submitted by e-mail: digilab@poliba.it; frequently asked questions and most relevant answers will be published on the website digilab.poliba.it, to benefit the participants to the selection.

Art. 9

Enrollment

The admitted candidates will be asked to confirm their enrollment to the DigiLab by filling a confirmation form that will be sent to the e-mail address provided at the time of the application form submission.

If an admitted candidate refuses the admission or loses his/her right to admission before the beginning of the program, he/she will be replaced according to the ranking list.

At the enrollment, the admitted candidates must accept the obligations in terms of attendance, reliability and honesty during interactions in work groups.

Art. 10

Obligations of participants

The participation to the selection implies the complete and unconditional acceptance of the present selection call. Moreover, the participants shall timely communicate changes of contact address.

Selected participants will be required to consent the processing of personal information.

Art. 11

Privacy policy

According to the Italian Law (D.Lgs. 196/2003), the confidential nature of the information provided by each candidate will be respected. All personal information provided will be used only for purposes connected with the selection call and, concerning the candidates admitted to the program, for the purposes related to the activities of the DigiLab, in compliance with current regulations.

However, by participating to the call and to the activities of the DigiLab, applicants permit that their personal information as well as those concerning the ranking of merit can be published on the website of Politecnico di Bari, as allowed by the aforementioned Law.

For what is not explicitly mentioned in this article, refer to D.Lgs. 196/2003 and subsequent modifications.

Art. 12

Administrative Referee

The Administrative Referee for this selection is Ms. Lucrezia Cuccovillo, ILO Office Manager, belonging to the Research and International Relationships Office – Institutional services and resource management offices, Politecnico di Bari (Phone +390805962539 - Fax +390805962575 - e-mail: lucrezia.cuccovillo@poliba.it – Amministrazione Centrale - Via Amendola 126/B, in Bari – Second floor), available from Monday to Friday (10.00 – 12.00 Italian time) for clarifications and information regarding the selection.



Politecnico
di Bari



MINISTERO DELL'ISTRUZIONE DELL'UNIVERSITA' E DELLA RICERCA



Contamination
lab

Art. 13

Final instructions

Politecnico di Bari reserves the right to modify or extend the deadline for the submission of applications and to revoke the selection, by notification on the website digilab.poliba.it.